

**INTERAMERICAN UNIVERSITY OF PUERTO RICO
SAN GERMÁN CAMPUS**

**ASSESSMENT POLICY OF THE ACADEMIC SENATE
(last revision: December of 2012)**

DESIRED OUTCOME	ASSESSMENT CRITERIA	PERFORMANCE INDICATOR	MEASURE	MSA ACCREDITATION STANDARDS ALIGNMENT
<p>IAUPR Goal 6: To offer a variety of programs and services at the undergraduate, graduate, occupational and professional level in accordance with the changing necessities of the student population and of society in its global context.</p> <p>SG Goal 3: To offer to students and professors curricula that challenge the intellect, encourage research, and promote a continued interest in improvement.</p> <p>Senate Goal 1: To develop regulatory and advisory resolutions that seek to revise and update the academic offering and standards, the teaching standards, and student regulations in order to promote the general well-being of the University.</p>				
<p>1.1 Regulatory Resolutions</p>	<p>1.1.1 Number of resolutions brought before the General Assembly.</p>	<p>1.1.1 100% of the regulatory resolutions proposed by the committees in the Senate are brought before the General Assembly.</p>	<p>1.1.1 Questionnaire – “Cuestionario informativo sobre comités” Section E</p>	<p>Standard 1—Mission and Goals Standard 4—Leadership and Governance Standard 7—Institutional Assessment Standard 9—Student Support Services Standard 10—Faculty Standard 11—Educational Offerings</p>
<p>1.2 Advisory Resolutions</p>	<p>1.2.1 Number of resolutions brought before the General Assembly.</p>	<p>1.2.1 100% of the advisory resolutions proposed by the committees in the Senate are brought before the General Assembly.</p>	<p>1.2.1 Questionnaire – “Cuestionario informativo sobre comités” Section F</p>	<p>Standard 1—Mission and Goals Standard 2—Planning, Resource Allocation, and Institutional</p>

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				Renewal Standard 7— Institutional Assessment Standard 9—Student Support Services Standard 10—Faculty Standard 11— Educational Offerings
Senate Goal 2: To facilitate the Senators' effective participation in the Academic Senate's work of addressing the intrinsic issues of the University.				
2.1 Committee Meetings	2.1.1 Attendance at committee meetings.	2.1.1 95% or more of committee meetings attain quorum.	2.1.1 Committee meeting attendance lists	Standard 4— Leadership and Governance Standard 7— Institutional Assessment
2.2 Reports to the General Assembly	2.2.1 Compliance with the deadlines established for the submission of reports.	2.2.1 At least 85% of written reports are submitted by the deadline.	2.2.1 Questionnaire – “Cuestionario informativo sobre comités” Section D	Standard 4— Leadership and Governance
2.3 Caucus before the General Assembly	2.3.1 Caucus announcement 2.3.2 Caucus meeting 2.3.3 Current Business	2.3.1 All (100%) of the General Assemblies have a prior Caucus. 2.3.2 All (100%) of the scheduled Caucus meetings take place. 2.3.3 A report from each committee is discussed.	2.3.1 Announcement issued by the Executive Secretary 2.3.2 Caucus attendance list 2.3.3 Report – “Recopilación de	Standard 1—Mission and Goals Standard 4— Leadership and Governance Standard 5-- Administration Standard 7— Institutional Assessment

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	2.3.4 New Business	2.3.4 70% or more of the new items presented by the Senators are discussed.	<p>Datos para el <i>caucus</i> pre-asamblea” Section B</p> <p>2.3.4 Report – “Recopilación de Datos para el <i>caucus</i> pre-asamblea” Section C</p>	
2.4 General Assembly	<p>2.4.1 Attendance</p> <p>2.4.2 Participation of the Senators</p> <p>2.4.3 Senators’ knowledge of the issues discussed</p> <p>2.4.4 Senators’ understanding and use of Parliamentary Procedures</p>	<p>2.4.1 100% of General Assemblies attain quorum.</p> <p>2.4.2 The participation of the Senators is marked at 80% or better by the Senators who evaluate the General Assembly.</p> <p>2.4.3 The Senators’ knowledge of the issues discussed is marked at 80% or better by the Senators who evaluate the General Assembly.</p> <p>2.4.4 The Senators’ understanding and use of Parliamentary Procedures is marked at 80% or better by the Senators who evaluate the General Assembly.</p>	<p>2.4.1 Attendance taken</p> <p>2.4.2 Questionnaire – “Instrumento de Evaluación General de la Asamblea” Section II-A</p> <p>2.4.3 Questionnaire – “Instrumento de Evaluación General de la Asamblea” Section II-B</p> <p>2.4.4 Questionnaire – “Instrumento de Evaluación General de la Asamblea” Section II-C</p>	<p>Standard 3— Institutional Resources</p> <p>Standard 4— Leadership and Governance</p> <p>Standard 5-- Administration</p> <p>Standard 6—Integrity</p> <p>Standard 7— Institutional Assessment</p>

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	2.4.5 Contribution of the Senators	2.4.5 The contribution of the Senators in facilitating the achievement of the meeting's goals is marked at 80% or better by the Senators who evaluate the General Assembly.	2.4.5 Questionnaire – “Instrumento de Evaluación General de la Asamblea” Section II-D	
<p>IAUPR Goal 9: To succeed in having the support programs for the faculty and student services and activities work in harmony with the academic program so as to enhance the total education of the student.</p> <p>SG Goal 2: Develop academic programs of the highest quality that are at the forefront of knowledge and respond, in turn, both to the aspirations of students and the society in which they live.</p> <p>Senate Goal 3: Create written agendas that seek the development of the campus and University through the creation and revision of the curriculum, academic regulations and academic policies.</p>				
<p>3.1 Written agenda of each committee and of the Senate Office</p>	<p>3.1.1 Preparation of the agendas</p> <p>3.1.2 Addressing of the scheduled items</p> <p>3.1.2.1 Consultations referred by the University Council</p> <p>3.1.2.2 Additional business</p>	<p>3.1.1 All of the committees and the Senate Office submit their written agenda before the deadline.</p> <p>3.1.2 At least 80% of the scheduled items are addressed by the committees.</p> <p>3.1.2.1 All of the consultations referred by the University Council are addressed by the committees.</p> <p>3.1.2.2 All of the additional business brought for consideration before the committees is addressed.</p>	<p>3.1.1 Questionnaire – “Cuestionario informativo sobre comités” Section A</p> <p>3.1.2 Questionnaire – “Cuestionario informativo sobre comités” Section B</p> <p>3.1.2.1 Recorded list of consultations referred and addressed.</p> <p>3.1.2.2 Questionnaire – “Cuestionario informativo sobre comités” Section C</p>	<p>Standard 3— Institutional Resources</p> <p>Standard 4— Leadership and Governance</p> <p>Standard 5-- Administration</p> <p>Standard 6—Integrity</p> <p>Standard 7— Institutional Assessment</p> <p>Standard 8—Student Admissions and Retention</p> <p>Standard 9—Student Support Services</p> <p>Standard 10—Faculty</p>

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				Standard 11— Educational Offerings Standard 12— General Education Standard 13— Related Educational Activities Standard 14— Assessment of Student Learning
<p>IAUPR Goal 12: To create an awareness of the social, cultural, economic, environmental, and political problems that confront Puerto Rican society and to stimulate the search for solutions to these problems by defining and discussing them.</p>				
<p>SG Goal 7: Foster a climate of healthy living in which human and physical resources are used to encourage reflection of, sensitivity to, and study of our environment.</p>				
<p>Senate Goal 4: Promote the relationship between the Academic Senate and the University Community.</p>				
<p>4.1 Written Communication</p>	<p>4.1.1 Report: <u>El Senado Informa</u></p> <p>4.1.2 Senate web page</p>	<p>4.1.1 The report <u>El Senado Informa</u> will be published once a year.</p> <p>4.1.2 Updated information is provided to the corresponding departments at least once a year.</p>	<p>4.1.1 Issue of the report <u>El Senado Informa</u></p> <p>4.1.2 Updates sent to the Webmaster</p>	<p>Standard 4— Leadership and Governance Standard 5-- Administration Standard 6—Integrity Standard 7— Institutional Assessment Standard 12— General Education</p>
<p>4.2 Inclusion of members from the University community in</p>	<p>4.2.1 Attendance</p>	<p>4.2.1 75% or more of the Ad Hoc committee meetings attain quorum.</p>	<p>4.2.1 Attendance lists for the Ad Hoc committee meetings</p>	<p>Standard 2—Planning, Resource Allocation, and Institutional Renewal</p>

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Senate Ad Hoc committees (if applicable)	4.2.2 Results	4.2.2 100% of the Ad Hoc committees submit a final report to the Senate.	4.2.2 Final report	Standard 3— Institutional Resources Standard 4— Leadership and Governance Standard 5-- Administration Standard 6—Integrity Standard 7— Institutional Assessment
4.3 Invitation to the University community to attend General Assemblies of the Senate	4.3.1. Announcement 4.3.2. Satisfaction with the experience	4.3.1 Members from the University Community at large will be invited to all General Assemblies. 4.3.2 At least 80% of those invited will indicate satisfaction with the experience of having attended the General Assembly.	4.3.1 The Senate Executive Secretary will send out announcements. 4.3.2 Questionnaire -- “Cuestionario de Satisfacción de los Invitados Observadores con la Asamblea”	Standard 4— Leadership and Governance Standard 6—Integrity Standard 7— Institutional Assessment Standard 10—Faculty Standard 14— Assessment of Student Learning
4.4 Senate representation in Official Activities	4.4.1 Attendance	4.4.1 The Academic Senate will be represented in 70% or more of announced Official Activities.	4.4.1 Confirmation of attendance at Official Activities	Standard 6—Integrity Standard 13— Related Educational Activities
IAUPR Goal 15:	To assume a leadership role in promoting the cultural and social enrichment and the prosperity of the communities the Institution serves.			
SG Goal 5:	Provide an environment that is conducive to development and strengthening of ethical, moral and religious values such as the ability to make decisions that help students live in harmony with themselves and with others.			

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Senate Goal 5: Stimulate the continued development of leadership skills of the Senators representing the different sectors of the University community.				
5.1 Workshops	5.1.1 Attendance at the Orientation Workshop offered to the Presidents and Secretaries of the permanent committees and to new Senators. 5.1.2 Attendance at the Parliamentary Procedures Workshop	5.1.1 75% of more of the invited Senators will attend the Orientation Workshop at the beginning of the academic year. 5.1.2 75% or more of the invited Senators will attend the Parliamentary Procedures Workshop.	5.1.1 Attendance list at the Orientation Workshop 5.1.2 Attendance list at the Parliamentary Procedures Workshop	Standard 4— Leadership and Governance Standard 5-- Administration Standard 10—Faculty
5.2 Senator Mentors	5.2.1 Selection of the Senator mentors	5.2.1 100% of the student Senators will select a Senator mentor.	5.2.1 Notice of Senator Mentor Selection Form	Standard 3— Institutional Resources Standard 4— Leadership and Governance Standard 6—Integrity Standard 10—Faculty